OSHA Training Institute (OTI) Education Centers Program
Public Sector Safety & Health Fundamentals for General Industry
Application for Certificate Program
Read instructions before completing this form.

Submit completed forms to:

University of California, San Diego
OSHA Training Institute Education Center
9500 Gilman Drive, MC 0170E
La Jolla, CA 92093
oshatraining@ucsd.edu

It is the responsibility of the applicant to ensure all required and elective courses have been completed prior to submitting this application. An application processing fee of $95 is due at the time of application. Please submit copies of this completed and signed Application for Certificate Program and all necessary documentation that verifies successful completion for each course to the authorized OTI Education Center listed above.

Requirements to complete the certificate program:

Participants must complete a minimum of seven (7) courses, comprised of required and elective courses that include a minimum of 68 contact hours of training through the OTI Education Centers Program to complete the *Public Sector Safety & Health Fundamentals for General Industry* certificate program.

- Participants must have completed the three (3) required courses listed below in Item #6 for a minimum of 39 contact hours of training.
- Participants must have completed a minimum of four (4) elective courses that include a minimum of 29 contact hours of training from the list below in Item #6.

Applicant Information – Please type or print			

1.	**Applicant Name:**	2.	**Title:**
3.	**Company:**	4.	**E-Mail:**

5. Applicant Address

Company:	
Address:	

City:		State:		ZIP:	
Phone:	( )	Fax:	( )		

6. I have completed the following course(s) (Please attach a copy of your course completion certificate for each applicable course):

Required Courses		Elective Courses					
☐	OSHA #511	☐	OSHA #521	☐	OSHA #7005	☐	OSHA #7200
☐	OSHA #7500	☐	OSHA #2255	☐	OSHA #7100 or #2045	☐	OSHA #7205
☐	OSHA #7505	☐	OSHA #3095	☐	OSHA #7105	☐	OSHA #7210
		☐	OSHA #7300 or 2264	☐	OSHA #7115	☐	OSHA #7845
		☐	OSHA #7000				

7. Statement of Certification

The information I have included herein and submitted to the OTI Education Center (or its designee) is true and accurate.

Applicant Signature: _____   **Date:** _____

OSHA Training Institute (OTI) Education Centers Program
Public Sector Safety & Health Fundamentals for General Industry
Application for Certificate Program
Read instructions before completing this form.

THIS PAGE IS USED FOR INTERNAL PURPOSES ONLY

OFFICE USE ONLY								
Check One:				Approving Authority Signature				
☐	Approved	☐	Not Approved	Date				
1.	Approving Authority Name:				2.	Title:		
3.	OTI Education Center:				4.	E-Mail:		
5.	Approving Authority Address							
	Address:							
		City:				State:		ZIP:
	Phone:	( )			Fax:	( )		

If not approved, please indicate reason:		
☐	Applicant did not complete the required courses	☐ Applicant did not complete four of the elective courses
☐	Applicant did not submit documentation of completion for all courses	☐ Applicant did not complete a minimum of 29 contact hours of elective courses
☐	Applicant did not sign form	☐ Applicant did not complete the minimum 68 contact hours
☐	Application processing fee was not paid	☐ Other (please explain):

Process for review and approval:

- The OTI Education Center will review this form for accuracy and ensure that appropriate supporting documentation is attached.
- If this form is not approved, the OTI Education Center will notify the applicant in writing with the reason.
- If the form is approved, the OTI Education Center will send the completed form and all supporting documentation to the Directorate of Training and Education (DTE) at the following address:

> Director
> Office of Training Program and Administration
> OSHA Directorate of Training and Education
> 2020 S. Arlington Heights Road
> Arlington Heights, IL 60005-4102

- Upon receipt, DTE will process the program certificate, to include the applicant's name and issue date, and will mail the program certificate to the OTI Education Center. DTE will contact the OTI Education Center with any questions or concerns.
- The authorized OTI Education Center is responsible for issuing the program certificate to the student.

OSHA Training Institute (OTI) Education Centers Program
Public Sector Safety & Health Fundamentals for General Industry
Application for Certificate Program
Read instructions before completing this form.

Instructions for Applicants

It is the responsibility of the applicant to ensure all required and elective courses have been completed prior to submitting this application for the *Public Sector Safety & Health Fundamentals for General Industry* certificate program. Submit copies of this completed and signed application and all required documentation of successful course completion for all courses to *(Name & Contact information for approving OTI Education Center)* *along with a check, credit card, or money order for $95 (enter respective OTI Education Center payment processing information).* Required documentation is either a course completion certificate or official transcript from the OTI Education Center where the course was completed.

Item 1 **Applicant Name**
List full legal name.

Item 2 **Title**
List current job title. If currently not working, leave this field blank.

Item 3 **Company**
List current employer. If currently not working, leave this field blank.

Item 4 **E-Mail**
List a current email where you may be contacted.

Item 5 **Applicant Address**
Provide a current address, phone and fax number where you may be contacted.

Item 6 **Completed Course(s)**
Check the box which corresponds to the applicable OSHA course(s) completed.

OSHA Course Prerequisites
- **Must have complete the three (3) required courses:**
  - OSHA #511 *Occupational Safety and Health Standards for General Industry*
  - OSHA #7500 *Introduction to Safety and Health Management*
  - OSHA #7505 *Introduction to Accident [Incident] Investigation*

- **Must have complete a minimum of four (4) of the following elective courses that include a minimum of 29 contact hours of training:**
  - OSHA #3095 *Electrical Standards* (26 hours)
  - OSHA #521 *OSHA Guide to Industrial Hygiene* (26 hours)
  - OSHA #2255 *Respiratory Protection* (26 hours)
  - OSHA #2264 *Permit-Required Confined Space Entry* (20 hours)
    OR
    OSHA #7300 *Understanding OSHA's Permit-Required Confined Space Standard* (7 hours)
  - OSHA #7000 *OSHA Training Guidelines for Safe Patient Handling* (7.5 hours)
  - OSHA #7005 *Public Warehousing and Storage* (7 hours)
  - OSHA #2045 *Machinery &Machine Guarding* (26 hours)
    OR
    OSHA #7100 *Introduction to Machinery and Machine Safety Guarding* (4 hours)
  - OSHA #7105 *Introduction to Evacuation and Emergency Planning* (4 hours)
  - OSHA #7115 *Lockout/Tagout [Controlling Hazardous Energy to Prevent Workplace Injury]* (7.5 hours)
  - OSHA #7200 *Bloodborne Pathogens Exposure Control for Healthcare Facilities* (7 hours)
  - OSHA #7205 *Health Hazard Awareness* (6 hours)
  - OSHA #7210 *Pandemic Influenza and Workplace Preparedness* (5.5 hours)
  - OSHA #7845 *Recordkeeping Rule Seminar* (4 hours)

OSHA Training Institute (OTI) Education Centers Program
Public Sector Safety & Health Fundamentals for General Industry
Application for Certificate Program

Read instructions before completing this form.