# HOW TO ENROLL FOR AN OSHER INSTITUTE MEMBERSHIP





# STEP 1

TYPE IN OLLI.UCSD.EDU INTO YOUR WEB BROWSER. THIS WILL BRING YOU TO THE UC SAN DIEGO OSHER INSTITUTE HOMEPAGE.

• Click on Memberships located on the blue banner and scroll to the bottom of the screen.

### **STEP 2**

# CLICK "GET STARTED" ON THE MEMBERSHIP YOU ARE INTERESTED IN.

- You will now see a checkout screen.
- Click "check out" after verifying all membership information and agreeing to the terms and conditions.

#### STEP 3

#### YOU WILL NOW BE PROMPTED TO SIGN IN.

- If you have an account, enter your email and password.
- If you do not have an account, click "are you a new or potential student and need an account?"
- Follow the prompts to create an account.

# STEP 4

# AFTER SIGNING IN YOU WILL BE BROUGHT TO A PAYMENT SCREEN, CLICK "PAY".

- Enter all credit card information and click "continue".
- Acknowledge the service fee and click continue.
- Verify all payment information and click "pay".

### STEP 5

# YOU HAVE NOW SUCCESSFULLY PURCHASED A MEMBERSHIP!

- Your enrollment will appear in your myextension.ucsd.edu account the following day along with your receipt.
- It takes the UC San Diego system about 24 hrs to process your information.

### PARKING

• Please note that it takes 5-7 days for new members to be able to purchase the Osher "A" parking permit. You may still park on campus during this time but you must park in a "V" spot using either a pay station permit or the ParkMobile smartphone application Zone 4752 code.

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