

## The Power of Geographic Information Systems

Geographic Information Systems (GIS) allow businesses and organizations to store, analyze, and visualize geographic and spatial data. GIS has wide applications in logistics, communications, management, planning, decision-making, record-keeping, and engineering across many industries, including business, defense, urban planning, education, government, health and human services, public safety, and transportation. GIS can help find cost savings, build decision support systems, improve communications, and much more.

## The Work of GIS Professionals

While map-making is the task most often associated with geographic information systems, their large range of applications means GIS professionals can have other responsibilities, including data analysis, predictive modelling, programming, and project management. Individuals with GIS skills obtain jobs as mapping technicians, data analysts, business intelligence analysts, software and applications developers, systems analysts, urban and regional planners, web developers, project managers, consultants, programmers, and more.

## Program Overview

In this program, you will learn the full range of GIS capabilities. Program courses begin with basic skills, such as displaying and querying data, and progress to more advanced skills, such as designing and managing databases and analyzing data for specific applications. In each course, you will have the opportunity for hands-on practice with real-life projects and assignments.

## Program Benefits

- Practical, hands-on comprehensive training
- Immediately applicable skills
- All courses are taught online for flexibility
- Taught by leading industry practitioners
- Program can be completed in just over a year
- Industry-neutral curriculum allows students to apply knowledge to their field of interest
- Capstone guided research project and report

## Key Program Topics

- Fundamental GIS skills
- Coordinate systems
- Editing geographic and tabular data
- Spatial data analysis
- Geodatabase creation and design
- Geospatial information design and cartography
- 3D data display and analysis
- Basic project management techniques

## Program Details

### Prerequisites

There are no prerequisites required to enroll in this certificate program.

### Requirements

There are five courses required for completion of the [Geographic Information Systems program](#). You must take the program courses in the order listed in the chart below, which shows when and in what format courses are offered.

Course Title	Course No.	Units	Course Offered			
			Fall	Winter	Spring	Summer
<b>Required Courses</b> (All five courses required and must be taken in the order listed below.)						
<a href="#">GIS I: Introduction to GIS</a>	CSE-40991	3.0	Online	Online	Online	Online
<a href="#">GIS II: Spatial Analysis</a>	ECE-40246	3.0	Online	Online	Online	Online
<a href="#">GIS III: Web GIS</a>	CSE-41393	3.0	Online		Online	
<a href="#">GIS IV: 3-D Display and Analysis of Spatial Data</a>	ECE-40248	3.0		Online		Online
<a href="#">GIS Capstone Project</a>	ECE-40272	3.0	Online		Online	

### Electives

There are no elective courses in this program.

### Length

Most students complete the program in approximately a year and a quarter by taking one course per quarter for five consecutive quarters. You have up to five years to complete all requirements for the certificate.

### Cost

The program costs approximately \$4,175 including the certificate fee, course fees and required textbooks. This is an *estimate* of the full cost of the program. This estimate may vary based on a variety of factors, including in what format you take courses (online or in-class) and where you purchase your textbooks. Program fees are paid on a per-course basis, when you enroll in a course.

### Additional Learning

If you would like to further your learning, after completing the program, we recommend you take additional [data science courses](#). If you would like us to offer additional courses in GIS, we would be interested to hear what topics you would like us to cover. Contact us at [unex-environmental@ucsd.edu](mailto:unex-environmental@ucsd.edu) to let us know.

## Frequently Asked Questions

### About the Certificate

How do I apply to the certificate program?

**STEP 1:** If you have a My Extension student account, skip to Step 2. If you do not have a My Extension account, go to [myextension.ucsd.edu](https://myextension.ucsd.edu), click “Create an account” on the right side of the page, and follow the instructions to create an account. Once you have a My Extension account, continue to Step 2.

**STEP 2:** Click on the “Apply Now” button on the certificate page. Complete the required fields on the application. Then click the “Save” button. Once you have saved the application, the “Submit” button will appear. Click the “Submit” button to submit your application for review and consideration. Once submitted, your application cannot be changed. You can track the progress of your application at [My Extension](#).

Is there an application fee for the certificate program?

Current application or certificate enrollment fees, if any, are listed under the “Apply Now” button on [the certificate page](#) on our website.

Can I register for the certificate program at any time?

Yes, you may enroll in the program at any time. However, it is recommended that you enroll as soon as possible. The program curriculum may be updated at any time; if certificate requirements change, you must adhere to the curriculum *at the time of your enrollment into the certificate*. Enrolling in the certificate also gives you access to quarterly, personalized enrollment reminders from the program manager.

Can this certificate program be completed entirely online?

Yes! The online courses are asynchronous: they have a start and end date, but all the lessons are uploaded in our online learning management system, so you can learn at your own pace. There are no face-to-face class sessions. However, please be aware that you may have weekly assignments, quizzes, or tests that are due on specific dates.

How long do I have to complete the certificate?

You officially have five years from when you begin taking courses in the program to complete all requirements for the certificate.

If I already have the skills taught in one of the courses, can I skip that course?

If you have taken a course from an accredited university covering the learning objectives of a program course, you may be able to transfer your previous coursework. If you have not taken a course elsewhere, but already have the skills covered in a course, you may be able to substitute an alternate course in its place. Please contact the program representative at [unex-environmental@ucsd.edu](mailto:unex-environmental@ucsd.edu) for more information.

Is this certificate program open to non-California residents?

Yes, the program is open to non-California residents, including non-US residents. The tuition is the same for all students. If you have questions about how enrolling in courses may or may not affect your visa status, please contact our International Department at [ipinfo@ucsd.edu](mailto:ipinfo@ucsd.edu) or (858) 534-6784.

If I work full-time, will I still be able to complete this program?

Yes. Our programs are designed to accommodate working students, with most of our participants being professionals. Each of the five courses in this certificate program is a three-unit course, requiring approximately 27-30 hours of class time.

### Is the program accredited?

UC San Diego is accredited by the Western Association of Schools and Colleges (WASC). UC San Diego Division of Extended Studies — like all other UC San Diego schools, colleges, and departments — is accredited by WASC through the University. All courses and certificate programs offered by UC San Diego Division of Extended Studies have been developed and are administered in accordance with Extension policy and the regulations of the Academic Senate of the University of California.

### Will this program prepare me for a certification exam?

This program is not aligned with any one certification exam. Our programs are designed to provide students with knowledge that will make them valuable in the workforce.

### How do I get my certificate once I have completed the requirements?

Once you have paid your certificate fee and successfully completed all program requirements, Student Services will process the certificate within ten business days and notify you when it is on its way. The only exception to this process applies to students who completed coursework or enrolled in a certificate program prior to Summer 2018. They will need to request a manual audit by emailing [unex-certificate@ucsd.edu](mailto:unex-certificate@ucsd.edu).

Students can check their certificate progress by reviewing/running their certificate audit. This option can be found by:

- Logging into [My Extension](#)
- Navigating to My Documents
- Selecting their certificate
- Then selecting Review/Run My Certificate Audit

### Do you provide job or internship placement?

No, we do not currently offer job placement assistance, internships, or career services assistance.

### Is financial aid available?

Yes, there are various financial aid options available to students. Please contact our Student Services Department at [unex-reg@ucsd.edu](mailto:unex-reg@ucsd.edu) or (858) 534-3400 for more information.

- **Student Loans:** Extension offers continuing education loans through UC Approved Lenders. Each institution offers low competitive interest rates and flexible payment options. Links to UC Approved Lenders can be found [on our website](#). You are also encouraged to contact your personal financial institution about lending solutions.
- **Federal Employment Development Department:** The EDD provides a comprehensive range of employment and training services in partnership with state and local agencies. More information is available [on their website](#).
- **San Diego Workforce Partnership:** Career centers located throughout San Diego County offer comprehensive employment and training services. More information is available [on their website](#).
- **Veterans Education Benefits:** You may be able use your veterans education benefits to help pay for your education at UC San Diego Extension. You can find more information [on our website](#).
- **Free Application for Federal Student Aid:** Unfortunately, FAFSA funds are limited to degree programs only and cannot be used for courses or certificates at Extension (such as this program).

## About the Courses

### When does course enrollment open for each quarter?

Our classes post to our website and become open for enrollment approximately two months prior to the new quarter starting. If you'd like to get an email reminder you can sign up for our newsletter(s) in [My Extension](#), under the "Preferences" tab.

### When should I enroll in a course?

We recommend enrolling as soon as possible, as occasionally classes will reach capacity.

Once I have enrolled in a course, when will I get online access to it?

If you have enrolled at least three days before the course begins, you will have access starting on the first day of class. You should receive an email from Student Services with instructions for how to login to the course. If you have enrolled on or after the start date of the course, you will have access to the course within one business day.

When does enrollment for a course close?

Enrollment in a course may be closed for one or more of the following reasons:

- The course is at capacity. If the course is at capacity, you will only be able to join the waitlist. If space becomes available in the course, students on the waitlist are contacted in the order they joined the waitlist.
- The course has progressed to a point where students will no longer be able to make-up missed work and be successful in the course.
- The course is cancelled due to low enrollments.

For all three of these reasons, we recommend students enroll early in the courses they are interested in.

When is the refund deadline for courses?

The refund deadline for courses in this program is typically one week after the start of the course. This allows you to enroll in a course and participate in the course for approximately one week to determine if the course is a good fit. Then, you may submit a drop request or enroll to a different course. The exact refund deadline for each section is listed in the section notes.

What are the grading options for courses?

You can take courses for one of three options: Letter Grade, Pass/No Pass, or Not for Credit. If you are taking a course towards a certificate you *must* complete your courses for credit (i.e. Pass/No Pass or Letter Grade) and receive a C-/Pass or higher grade. Grades below a C-, No Pass, and Not for Credit will *not* count towards certificate requirements.

What kind of credit do I earn?

The courses in this program are post-baccalaureate, professional-level, credit bearing courses. Credit earned in these courses may lead to the award of a formal certificate by UC San Diego Extension or may be applied toward an academic degree or professional credential, *subject to the approval of the receiving institution*.

If you wish to transfer credit, it is your responsibility to confer with the receiving institution before enrolling, as each individual academic institution decides whether or not to accept the credits.

Are courses transferrable?

UC San Diego Division of Extended Studies is not a degree granting institution; however, many UC San Diego Extended Studies' courses can be transferred to other colleges or universities. The transferability of credit is determined solely by the *receiving* institution. You should discuss how your individual courses will transfer with the Office of the Registrar at the receiving institution *prior to enrolling*.

Can I take a course without registering for the certificate?

Yes, you may take any course in this program without registering for the certificate, provided you have fulfilled any and all prerequisites for the course.

How long is each course?

Two unit courses run for approximately 6-7 weeks; three unit courses run for approximately 9-10 weeks. For exact course dates of upcoming sections, visit the webpage of the course you are interested in taking on [our website](#).

When is each course offered?

Please visit the course page on [our website](#) to see when courses are typically offered. You can also see a full program schedule by clicking on the [certificate page](#).

How many hours can I expect to spend studying outside of class time?

Each student has their own learning style so this can vary greatly. As a rule of thumb, expect to spend an average of two hours studying for every hour you spend in-class. For online courses, students should plan to spend approximately 8-10 hours per week viewing lectures and completing coursework.

How are the online classes formatted?

The online courses are asynchronous: they have a start and end date but all the lessons are uploaded on Canvas, our online learning management system, so you can learn at your own pace. However, please be aware that you may have weekly assignments, quizzes, or tests that are due on specific dates.

What are the instructors' credentials?

The program courses are taught by seasoned professionals and overseen by an advisory board of leaders in the field. You can view the advisor list under the "Advisors" section on [the certificate page](#). You can find information about a course instructor, including a biography and credentials, on the course page.

How do I communicate with a course instructor if I have a question during the course?

Each instructor has his/her own preferred method of communication and response policy, which will be detailed on the course syllabus. However, most instructors utilize email or the discussion board and will respond within 24-48 hours.

Will I get any hands-on experience in the program?

Most courses combine theory with hands-on exercises. For more information about practical experience in any course, visit the course page on our website.

What are the required textbooks for a course?

Instructors will post the current text requirements and recommendations on the course page on our website. Please note the textbooks requirements are subject to change every quarter and different instructors may require different books, even if they are teaching the same course in the same quarter, so be sure to check the textbook requirements for the section in which you are enrolling.

Will I be able to order the required textbooks before the class begins?

Yes, you can order the book(s) any time after enrolling in the course. You may order books through the campus bookstore or online retailers, such as Amazon.com.

What software is used for courses and what are the system requirements?

Students will use ArcGIS Pro developed by ESRI. The software license is included in the course price and will be distributed within the first week of the course.

After I enroll in a course, how can I retrieve a receipt or enrollment verification for my records?

Login to your [My Extension](#) account and select "Documents" as the top of the page.

How will I receive my final course grade?

Once the course is completed, the instructor has 10 business days to submit your grades. Once grades have been posted, you can view and print them from your [My Extension](#) account.

What if I am having trouble with Canvas or My Extension?

Please contact Student Services at (858) 534-3400 or [unex-environmental@ucsd.edu](mailto:unex-environmental@ucsd.edu) if you experience any issues logging in to any of our systems.

### For More Information

For program specific questions, please visit [the certificate page](#) on our website or contact a program representative at [unex-environmental@ucsd.edu](mailto:unex-environmental@ucsd.edu). For administrative questions, please contact our Student Services Department at [unex-reg@ucsd.edu](mailto:unex-reg@ucsd.edu) or (858) 543-3400.

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